

JA BizTown® Jobs

Staffing Model – Updated for 2023-2024

Directions: Please use the below Staffing Model chart to determine the number of students you will assign to each business. Each position interacts with one another during the simulation so it's important to follow the provided Staffing Model chart. To use the chart, please locate the column below that matches your total student number. If your total student number is not listed below, select the lower column closest to your total student number (i.e. if you have 108 students, you will use the 100 student column). Next, use the column to the right (i.e. 110) to determine the available student positions for placing the remaining students. For share-a-day schools, please refer to the special staffing model sent by the JA staff. **For further guidance/questions, please call or email your JA BizTown staff contact. We are more than happy to assist with this process. We can also assist with advice for placing students with special needs of any kind.**

Once you determine the number of students to assign to each business/position, refer to the **Student Job Assignment Form** (JA BizTown Jobs tab, page 5) to assign student names. The Student Job Assignment Form also indicates each position's assigned account number, salary, and break rotation. It is strongly suggested that you send the completed form to JA prior to informing students of their jobs so we can provide feedback and corrections, if necessary.

65	77	100	110	122	130	Business Name and Position	Salary	Range of Students
						Aerospace Manufacturing		6 minimum 9 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
2	2	2	2	4	4	A&P Technician	\$8.00	
1	1	1	1	2	2	Process Engineer	\$8.00	
1	1	1	1	1	1	Sales Associate	\$8.00	
						Auto Dealership		4 minimum 9 maximum
1	1	1	1	1	1	CEO (General Manager)	\$9.00	
1	1	1	1	1	1	CFO (Finance Manager)	\$8.50	
1	1	1	1	2	2	Product Specialist	\$8.00	
1	1	1	1	1	1	Sales Team Leader	\$8.00	
0	1	1	1	2	2	Service Advisor	\$8.00	
0	1	1	1	2	2	Service Technician	\$8.00	
						City Hall		6 minimum 11 maximum
1	1	1	1	1	1	CEO (Mayor)	\$9.00	
1	1	1	1	1	1	CFO (Controller)	\$8.50	
1	1	1	1	1	1	City Attorney	\$8.00	
1	1	1	2	2	2	Election Officer	\$8.00	
1	1	2	2	2	2	IRS Agent	\$8.00	
0	1	1	1	1	1	Law Enforcement Officer	\$8.00	
1	1	1	2	2	2	Mail Carrier	\$8.00	

0	1	1	1	1	1	Marketing Director	\$8.00	
						Credit Union		5 minimum 9 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
0	1	1	2	2	2	File Clerk	\$8.00	
3	3	4	4	4	5	Member Consultant	\$8.00	
						Education Center		3 minimum 8 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
0	1	2	2	2	2	CAD Designer & Engineer	\$8.00	
0	1	1	2	2	2	Production Manager	\$8.00	
1	1	1	2	2	2	Sales Manager	\$8.00	
						Graphic Design		6 minimum 10 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
1	1	2	2	2	2	Artist	\$8.00	
1	1	1	1	1	1	Corporate Sales Manager	\$8.00	
1	1	1	2	2	3	Production Team	\$8.00	
1	1	1	2	2	2	Retail Sales Manager	\$8.00	
						Healthcare Center		5 minimum 10 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1		1	1	CFO	\$8.50	
0	1	1	1	1	1	Dietician	\$8.00	
1	1	1	1	2	2	EVS Technician	\$8.00	
0	1	1	1	1	1	Mental Health Professional	\$8.00	
1	1	2	2	2	2	Patient Registrar	\$8.00	
1	1	2	2	2	2	Registered Nurse	\$8.00	
CLOSED	CLOSED					Logistics Manufacturing		0 minimum 6 maximum
0	0	1	1	1	1	CEO	\$9.00	
0	0	1	1	1	1	CFO	\$8.50	
0	0	1	1	1	1	Engineering Leader	\$8.00	
0	0	1	1	1	1	HR Leader	\$8.00	
0	0	1	1	1	1	Materials Leader	\$8.00	
0	0	1	1	1	1	Sales Leader	\$8.00	

						Manufacturing & Engineering		4 minimum 9 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
0	1	2	2	2	2	Engineer	\$8.00	
1	1	1	1	2	2	Generator Sales Manager	\$8.00	
1	1	1	2	2	3	Supply Chain Manager	\$8.00	
						Professional Office		7 minimum 15 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
1	1	2	2	2	2	Ad Executive	\$8.00	
0	0	1	1	1	2	CPA	\$8.00	
1	1	1	2	2	2	DJ	\$8.00	
1	1	1	1	1	1	Editor	\$8.00	
1	1	1	1	1	1	Insurance Agent	\$8.00	
0	1	1	1	1	1	Photographer	\$8.00	
1	1	1	1	1	1	Rental Agent	\$8.00	
0	0	1	1	1	1	TV Camera Operator/Editor	\$8.00	
0	0	1	1	1	1	TV On Air Host/Reporter	\$8.00	
0	0	1	1	1	1	TV Operations Manager	\$8.00	
						Restaurant		5 minimum 12 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
1	1	2	2	2	2	Beverage Team Member	\$8.00	
1	1	2	2	2	3	Food Team Member	\$8.00	
1	1	1	2	2	2	Shift Manager	\$8.00	
0	1	2	2	2	3	Store General Manager	\$8.00	
						Heating & Cooling Services		3 minimum 5 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
1	1	2	2	3	3	Comfort Consultant	\$8.00	

						Supply Center		5 minimum 8 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
1	1	2	2	2	2	Counter Sales Associate	\$8.00	
1	1	1	1	2	2	Driver Associate	\$8.00	
1	1	1	1	1	2	Inside Sales Associate	\$8.00	
						Utility Company		6 minimum 9 maximum
1	1	1	1	1	1	CEO	\$9.00	
1	1	1	1	1	1	CFO	\$8.50	
1	1	1	2	2	2	Community Relations Manager	\$8.00	
1	1	1	1	2	2	Customer Service Rep	\$8.00	
1	1	1	1	1	2	Energy Efficiency Marketing Mgr	\$8.00	
1	1	1	1	1	1	Power Delivery Admin	\$8.00	